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**FREQUENTLY ASKED QUESTIONS**

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| **ACCOMMODATION** |

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| **Participants are responsible for their own travel and accommodation arrangements and payment.**    The Hotel du Collectionneur is the event venue and the official hotel of TechNet Europe 2014. Special preferential rates have been negotiated for participants of the conference  (350 EUR/night. Fee includes breakfast and taxes, free Wi-Fi access and free access to the spa).  The deadline for accommodation booking is BEFORE Monday 8 September. After this date, availability of rooms and the negotiated rates cannot be guaranteed.    ***IMPORTANT: The conference will take place during a high hotel room occupancy time in Paris. The city hotel rooms are already more than 40% booked during this period. Therefore we encourage you to book your accommodation immediately.*** |

**Accommodation booking form is available,** [**click here**](https://gc.synxis.com/rez.aspx?Hotel=58345&Chain=10237&template=fPARHD&shell=fPARHD2&locale=en-US&arrive=10/8/2014&depart=10/9/2014&adult=1&child=0&group=KTSI)**.**

If you prefer to download the Individual reservation form, please [click here](file:///\\192.168.0.10\admineurope$\TNE14\WEBSITE\Bookingform-AFCEA.pdf).

**L’Hôtel du Collectionneur (Conference Venue)**

**51-57 rue de Courcelles**

**75008 Paris**

**France**

**Tel : +33 (0)1 58 36 67 00**

**Fax : +33 (0)1 58 36 67 77**

[**Website**](http://www.hotelducollectionneur.com)

Located in the 8th arrondissement, Champs Elysées area, The Hotel du Collectionneur faces the very chic Parc Monceau, just a few minutes from the Arc de Triomphe, Avenue des Champs Elysées, the boutiques and art galleries of the rue du Faubourg Saint Honoré.

**Check-in: 4:00PM**

**Check-out: 12:00PM**

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| **ACCESS & TRANSPORTATION TO THE VENUE** |

***ACCESS TO THE VENUE:***

* **Metro stops:** “**Courcelles**” or “**Ternes**” (line 2), “**Miromesnil**” or “**Saint-Philippe-du-Roule**” (line 9)
* **Bus Line 84:** “**Murillo**” stop

[**INTERACTIVE MAP OF PUBLIC TRANSPORTS IN PARIS**](http://www.ratp.fr/plan-interactif/) **(RATP)**

* **Train stations:** 
  + Gare Saint Lazare (5 minutes’ taxi drive)
  + Gare de l’Est, Gare du Nord, Gare Montparnasse, Gare de Lyon & Gare d’Austerlitz (20 minutes’ taxi drive)
* **Airports:** Roissy Charles de Gaulle & Orly: 40 minutes’ taxi drive
* **Public parking:** 80 vehicles with direct access to the hotel. **Cost: +/-35 EUR per 24 hrs.**

**Other public parking,** [**click here**](http://www.afcea.org/europe/html/documents/ParkingnearVenue.pdf)

***FROM AIRPORTS:***

**Roissy Charles de Gaulle:**

* **Taxi (+/- 40 min.) Cost: +/- 50 EUR**
* **RER+Metro (+/- 1 hr):**

       Take RER B Direction “Robinson” (B2) or Direction “Saint Rémy les Chevreuses”

       (B4) to “**Gare du Nord**”. In “**Gare du Nord**” take Metro line 2 Direction “Porte

       Dauphine” and stop at “**Courcelles**”.

**Cost: +/- 10 EUR**

* **Airport Bus (Air France) (+/- 1 hr):**

       Take Air France Bus and stop at "**L'Arc de Triomphe**" on Avenue Carnot. The

       Hotel du Collectionneur is about 900 meters’ walk from this stop.

**Cost: +/- 15 EUR/person**

**Orly:**

* **Taxi (+/- 40 min.) Cost: +/- 35 EUR**
* **Airport Bus (Orly bus)+Metro (+/- 1 hr):**

       Take the Orly bus and stop at “**Denfert-Rochereau**”. From

       “**Denfert-Rochereau**”, take Metro line 6 Direction “Charles de Gaulle-Etoile” until

       terminus. From “**Charles de Gaulle-Etoile**”, take Metro line 2 Direction “Nation”

       and stop at “**Courcelles**”.

**Cost: +/- 10 EUR** (Orly bus+metro ticket)

***FROM TRAIN STATIONS:***

**Paris Gare du Nord:**

* **Taxi (+/- 20 min.) Cost: +/- 45 EUR**
* **Metro (+/- 20 min.):**

       Take Metro line 4 Direction “Porte de Clignancourt” and stop at “**Barbes-**

**Rochechouart**”. From “**Barbes-Rochechouart**”, take Metro line 2 Direction

       “Porte Dauphine” and stop at “**Courcelles**”.

**Cost: +/- 1,70 EUR**

**Paris Gare de Lyon:**

* **Taxi (+/- 20 min.) Cost: +/- 45 EUR**
* **RER+Metro (+/- 20 min.):**

       Take RER A Direction “Saint-Germain-en-Laye” (A1) or Direction “Cergy Le

       Haut” (A3) or Direction “Poissy” (A5) and stop at “**Charles de Gaulle-Etoile**”.

       From “**Charles de Gaulle-Etoile**”, take Metro line 2 Direction “Nation” and stop

       at “**Courcelles**”.

**Cost: +/- 1,70 EUR**

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| **ATTENDEE LIST** |

An attendee list will be available on-site.

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| **CLOAK ROOM** |

A cloak room will be available at the Hotel du Collectionneur.

Opening hours:

**Wednesday 8 October (pre-event day)**

1400 - 1930

**Thursday 9 October (day 1 of event)**

0800 - 1845

**Friday 10 October (day 2 of event)**

0800 - 1600

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| **CONFERENCE MATERIAL** |

Your badge and a Final Programme will be distributed on arrival at the AFCEA Europe Registration Desk.

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| **CONFERENCE PAYMENT** |

When registering and **prior to 3 October 2014**. Payment can be made by credit card or bank transfer before the event. An invoice will be e-mailed to you or to the contact person named on your registration form.

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| **CONFERENCE NETWORKING RECEPTION** |

There will be a reception in the exhibition area on 9 October from 1715 to 1815.

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| **CONTACTS** |

* **Exhibition, Sponsorship, logistics:** [**Mandy Rizzo**](http://www.afcea.org/hide_email.cfm?destination=mrizzo)
* **Registration, Programme, speaker biographies & abstracts:** [**Linda Guthrie**](http://www.afcea.org/hide_email.cfm?destination=lguthrie)
* **General Information, Exhibit/Sponsorship passes, Event Promotion (advertisements, printed programme, website):** [**Elodie Mercier**](http://www.afcea.org/hide_email.cfm?destination=emercier)

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| **CURRENCY** |

France utilizes the Euro (EUR) as their mode of currency.  The current exchange rate can be viewed by [clicking here](http://www.x-rates.com/). Please note the exchange rate is subject to change.

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| **DRESS CODE** |

The dress code for the conference is business attire or military uniform.

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| **EXPOSITION SCHEDULE** |

Thursday 9 October  0830 - 1815

Friday 10 October  0830 - 1600

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| **PRESENTATIONS** |

The presentations will be available after the event. You will receive link to a secured HTML and a password to have access to the presentations.

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| **PROGRAMME** |

The Event programme is available, [click here](http://www.afcea.org/europe/html/TNEur14Program.asp)

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| **REGISTRATION** |

ONLINE REGISTRATION IS OPEN, [CLICK HERE](https://www.afcea.org/europe/events/register1.asp?sympid=42)

Registration fee includes a full-access conference pass, networking lunches, reception on 9 October and coffee breaks.

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|  | AFCEA Individual Member | Non AFCEA Member |
| Industry | **625 EUR** | **750 EUR** |
| Active Military/Government | **300 EUR** | **400 EUR** |

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| **Important VAT information**   - All fees are in Euro and are subject to French VAT of 20%   - NATO personnel and some Diplomatic Missions may be exempt from VAT charges but must provide a VAT Exemption Certificate otherwise VAT will be charged. This document must be provided with registration form. |

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| **SHIPMENT** |

There is a freight forwarder for shipment. Please contact Mandy Rizzo for the Exhibitor Technical Manual.

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| **SPECIAL NEEDS** |

If you have any special needs, disabilities, and/or dietary restrictions that we may address to make your participation at our event more enjoyable, please do let us know when registering.

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| **SPONSOR/EXHIBITOR** |

Sponsors and exhibitors may be entitled to a certain number of complimentary conference passes and exhibitor badges as part of their package. Please send the names of these participants to [Elodie Mercier](http://www.afcea.org/hide_email.cfm?destination=emercier).

Be advised that the exposition is in the form of a table-top display (no stands) which includes space for up to two standard size banner roll ups, a table and chairs, and electricity. Please b ring your own electricity leads, adaptors, etc. for a smooth set up.

More information for shipping address will soon be available.

**Sponsorships are still available. Please click here to view the sponsorship opportunities. You can contact Mandy Rizzo for more information or call +32 (0) 476 633 187, as well.**

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| **TIME ZONE** |

Paris is one hour ahead GMT and six hours ahead of US EST.