



COVID-19 Event guidelines

Current as of Wednesday 25 April 2020

AFCEA Europe is doing its utmost in order to respond prudently to the COVID-19 disruptions, while continuing to serve our community. Your satisfaction is our top priority so AFCEA Europe will follow these guidelines in case we must postpone an event:

- After some time of isolation and only virtual meetings, the desire to engage with customers in person and to check about changes is growing. Therefore if we would need to postpone an event, we would try to hold the postponed event sooner rather than later (the event would be postponed to 3 – 4 months later, not an entire year later, if possible).
- Any payments received for sponsorship, registration, etc. will apply to the new postponed date. We are also looking into having alternative hybrid events that would include virtual conferences and virtual options for our sponsors.
- AFCEA is more than just events. We are an international community with our own publication (Signal Magazine). We have many different alternatives should one event get outright cancelled (again, unlikely - we would always try to postpone). If the event is postponed, we will offer all exhibitors and sponsors the opportunity to transfer fees to the rescheduled event. If the event is canceled by AFCEA, we will offer all exhibitors and sponsors a credit of the full amount paid to be applied to any of the following: a future AFCEA Europe event, AFCEA Corporate membership dues, *SIGNAL* Media products and/or a donation to the AFCEA Educational Foundation. All credits must be used within 12 months from the time of the canceled event.

Please also see more useful information regarding Covid-19 on the AFCEA International website: <https://www.afcea.org/site/corona-virus-2019>

[Contact us](#) for more information.

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