AFCEA Tucson Chapter

Book Scholarship Application Process

(Current as of 15 April 2019)
OVERVIEW: The Tucson Chapter Book Scholarship is a scholarship provided by the AFCEA Tucson Chapter available to AFCEA Tucson Chapter Members in the process of pursuing a college degree in a STEM related field. The current denomination of the scholarship is $150 with one scholarship in this denomination to be awarded at each AFCEA Tucson Chapter luncheon. The money is to be used for books in the pursuit of the STEM related degree.

PROCESS: Prior to the last Friday of the month prior the scholarship applicants must submit their completed and scanned application via e-mail to: education@afceatucson.org. In addition, as part of the application process, applicants are required to obtain two separate recommendations to accompany the application (specifically any combination of instructors, student advisors, academic mentors, or supervisors) of their choosing. Note: At least one of the recommendations must come from an instructor, student advisor, or academic mentor. These recommendations will be e-mailed by the selected references directly to: education@afceatucson.org. Any exceptions to the published deadline must be coordinated in advance with the Vice President of Academic Affairs.

Regarding recommendation sources, applicants are encouraged to find out if their source has already been asked by multiple applicants to write a recommendation on their behalf. If this is the case, we highly encourage students to find a different recommendation source so as to ease the burden on this individual and to ensure a more unique/original recommendation is submitted on their behalf.

SUBMISSION DATES: Prior to the last Friday of the month prior the scholarship applicants must submit their completed and scanned application via e-mail to: education@afceatucson.org. The scholarship winners will typically be notified during the first week of the awarded month and invited to receive the award at our monthly AFCEA luncheon. This controlled time window facilitates our ability to monitor applications and possibly identify those applications in need of minor adjustment and award them in an expedited manner.

Our intention is to abide by this time window; however, based upon the number of applications received, the time window for acceptance may be increased temporarily. Should this happen, it will be formally communicated.

Time for submission, amount, and application process will be publicized via website, e-mail, and word of mouth in advance of the window opening.

ELIGIBILITY: To be eligible to receive the AFCEA Tucson Chapter Book Scholarship you must be an active member of the AFCEA Tucson Chapter organization. Further, you must be actively in the pursuit of a STEM related college degree and currently enrolled in courses that contribute to the successful completion of that degree. All current AFCEA Tucson Chapter Board of Directors are ineligible for the Book Scholarship.

CRITERIA: The following are the areas in which each candidate will be evaluated.

1) Scholastic Performance (High School or College GPA)
2) Recommendations
3) Essay

FINAL SELECTION: The AFCEA Tucson Education Committee, made up of members of the chapter Board of Directors, will determine the scholarship winners based upon the criteria above. The chapter Vice President of Academic Affairs will notify the winner and coordinate for the candidate to be recognized and awarded at the next available chapter luncheon.
AFCEA Tucson Book Scholarship Application

To be completed by the applicant, scanned and e-mailed to education@afceatucson.org once complete and prior to the application window closing. Additional questions may be addressed by contacting Mr. Dan Curran at education@afceatucson.org.

Submission Date: __________________________

**Scholarship Candidate Personal Information**

Name: ________________________________
Phone: ________________________________       Email: __________________________
How long have you been an AFCEA member?   __________________

**School Information**

Name of School: ________________________
Address of School: ______________________
Telephone: ____________________________

**Academics**

Degree Seeking: ________________________

Current Courses Enrolled In: ________________ ________________
______________________ ________________

Current GPA: ________________ Projected Grad Date: ________________

**Essay**

Please attach to this application a 250 words or less essay on the reason you are a pursuing a STEM-related degree.

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By signing below you attest to the truthfulness of all information provided above.

Applicant Signature: ________________________________

Attachment 1
To be completed by an academic instructor, student advisor, or supervisor; scanned and submitted via e-mail to education@afceatucson.org once complete and prior to the application window closing.

Name of scholarship applicant: ______________________________________________________

Please rate this applicant with respect to the following:

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<thead>
<tr>
<th>Low</th>
<th>Average</th>
<th>High</th>
<th>Comments</th>
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</thead>
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<td>5</td>
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<tr>
<td>Intellectual Ability</td>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>Responsibility, Dependability</td>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>Academic/Professional Growth Potential</td>
<td>1</td>
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<td>Leadership</td>
<td>1</td>
<td>2</td>
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<td>Ability to Work with Others</td>
<td>1</td>
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<td>Motivation/Initiative</td>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>Communication Skills</td>
<td>1</td>
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What are the applicant’s strongest characteristics and abilities? ______________________________________________________

Why are you recommending this individual for this scholarship? ______________________________________________________

Additional comments necessary for evaluation of this applicant: ______________________________________________________

Length of time you have known applicant: ___________________ In what capacity? ___________________

Name: __________________________________________ Title: ___________________

Department or Organization: __________________________ Preferred contact time: _______________

Date: ___________ Phone: __________________________ Email: ________________________________

By signing below you attest to the truthfulness of all information provided above.

Nominating Signature: ____________________________________________________

Attachment 2